

an SAP SuccessFactors 📿 add-on

With the **Import Manager** you can upload your collective salary changes, replacements, time-balance updates, new hires, anonymized test populations, etc. easily by using pre-defined (Excel) templates.

For each process a specific template will be generated and can be used by the right (decentral) user by just adding the right data in the Excel file. The files can be uploaded by (decentral) users based on their SuccessFactors authorizations, but without having to have any admin access. In this way the **Import Manager** will save your organization a lot of time!



	PORT	MAN	JAGE		
Imports	User			DOWNLOAD TEMPLAT	E I
Q	Choose File	Jser import.csv			
50.55-	IMPORT				
User	IMPORI				
Non-recurring					20
Job information	History				Support
Recurring	Created on	Successfull records	Failed records		a
	2016-01-05	4 records	1 record		
	2016-01-05	4 records	1 record		=
	2016-01-05	4 records	1 record		=
	2016-01-05	4 records	1 record		=
	2016-01-05	4 records	1 record		

With the Import Manager, HR representatives can import data with a user-friendly tool, saving a lot of time and preventing errors.

FEATURES AND BENEFITS

- ✓ Using SuccessFactors authorizations (Role Based Permissions)
- ✓ Mass changes can be done by the right (decentral) user
- ✓ Guidance for users with easy upload templates
- ✓ Using Excel for data import file
- ✓ Supports all SuccessFactors modules
- ✓ Supports propogation rules
- ✓ Real-time data integration with SuccessFactors



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